



CHARITY COLLECTIONS POLICY

We recognise that a charity collection in memory of someone who has died is a very important tradition both from the bereaved family and the charities point of view.

In an increasingly cashless society, it is increasingly ineffective to coordinate traditional cash collections at the funeral event. There are also real complexities attached to the transparency and accountability of dealing with cash.

Therefore, our recommendation is that we encourage on-line giving wherever and whenever possible.

On the occasions where on-line is not feasible and a cash donation is requested; to maximise transparency and accountability, the following procedure will be applied in every case.

- If a cash collection is agreed at the arranging, we suggest this is announced in newspaper/social media so mourners can come prepared for a cash collection
- The responsible person/s for the venue will be advised in advance that a collection will be taken
- The person instructing the collection must nominate a named person who agrees to accept responsibility for the cash donation at the funeral event (this cannot be a member of our staff) before we can agree to provide a collection box
- We will provide a unique cardboard collection box to be placed at the funeral event
- At the conclusion of the funeral event, the collection box will be handed to the nominated responsible person before leaving the venue
- We will neither take physical responsibility for cash donations, nor their safe keeping, nor counting or passing on to the nominated charity